MEDICAL BILLING AND CODING CERTIFICATE

Prepare for a Career in One of the Most Vital Areas of Health Care

Medical billing and coding professionals are key players in today's technology-driven health care system. They help ensure that the business side of the field functions smoothly; support the delivery of quality patient care; and enable doctors and insurance companies to provide organized, accountable services. Purdue Global's Medical Billing and Coding Certificate program offers expeditious training that can help you gain the relevant experience and skills to become a qualified candidate in this growing field.

PURDUE GLOBAL™

Why Study at Purdue Global's School of Health Sciences?

Flexibility for Working Adults

Complete your courses online, on your schedule.

Transfer Credits

Use credits you earned at another institution to graduate sooner.[1]

Practical Experience

Our virtual lab and simulation software provides interactive, engaging opportunities to apply what you learn to real-world scenarios. The final practicum course features an enhanced learning option of a 40-hour observation or an alternative experiential learning assignment.

Faculty Expertise

Learn from experienced health care professionals currently active in the field. All faculty possess advanced academic degrees.

One-on-One Mentoring

Work directly with faculty through online discussion boards and seminars, and enjoy no-cost individual tutoring. In addition, academic and career advisors are dedicated to helping you balance school with your career and life responsibilities.

Introductory Trial Period

Make sure online learning at Purdue Global is right for you. Enroll in the University and try our classes for 3 weeks before you owe any tuition. That's the Purdue Global Commitment.[2]

Take the Next Step in Your Education and Career
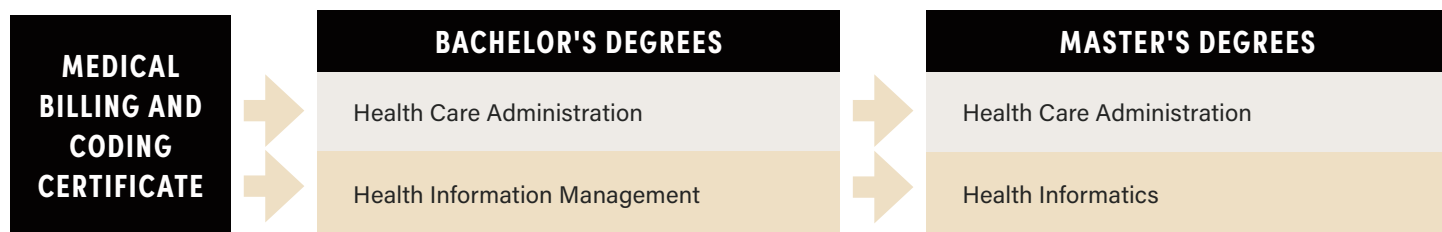
Earn a Credential as Part of the Program

In your final term, you will take the **National Healthcareer Association (NHA) Certified Billing and Coding Specialist (CBCS)** exam to earn a nationally recognized certification before you graduate.

Keep building your credentials after graduation. The program also prepares you for the following:

- Certified Coding Associate (CCA) certification exam offered by the American Health Information Management Association (AHIMA)
- Certified Coding Specialist–Physician-based (CCS-P®) exam offered by AHIMA
- Certified Coding Specialist (CCS®) exam offered by AHIMA
- Medical Coder and Biller Certification (MCBC) sponsored by the American Medical Certification Association (AMCA)
- Insurance and Coding Specialist (NCICS) certification exam sponsored by the National Center for Competency Testing (NCCT)

Create a Pathway to Your Bachelor's and Then a Master's Degree

Use qualified credits earned in fulfillment of your certificate toward the requirements of certain Purdue Global degree programs.[3]

MEDICAL BILLING AND CODING CERTIFICATE	BACHELOR'S DEGREES	MASTER'S DEGREES
	Health Care Administration	Health Care Administration
	Health Information Management	Health Informatics

Curriculum

The curriculum intersects health care, business, and information technology. Courses are reviewed and revised regularly by industry experts to ensure they reflect the most recent developments in the fast-changing field.

Courses Include:

- Legal Aspects of Health Information
- Reimbursement Methodologies
- Medical Coding
- Medical Terminology
- Pharmacology
- Diseases of the Human Body
- Medical Insurance and Billing
- Human Structure and Function
- Billing and Coding Practicum

Program Outcomes

Be ready to work with health insurance companies, review patient records, organize and maintain data, track patient outcomes, and electronically record data:

- Develop electronic medical recording (EMR) software skills.
- Perform administrative functions of medical billing and coding.
- Apply computer literacy skills in managing electronic medical claims.
- Demonstrate knowledge of coding and billing guidelines and requirements in the process of medical claims management.
- Analyze ethical and legal standards in practical applications within the discipline of coding and medical claims processing.
- Apply problem-solving skills to real and simulated health care scenarios.

Program Detail

Credit Hours: 44 credits (10 courses)

Program Length: Approximately 1 year of full-time study

Course Load: 2–3 courses per term

Terms: 10 weeks long

Start Dates: Throughout the year

Delivery: Coursework is 100% online

Additional Programs

Bachelor's Degrees
- Health Care Administration
- Health Education and Promotion
- Health Information Management
- Health Science
- Health and Wellness
- Nutrition

Master's Degrees
- Health Care Administration
- Health Informatics
- Health Education and Promotion
- Public Health

Doctor of Health Science

An Education That's Proven and Respected

Purdue Global is backed by Purdue University. One of the most prestigious universities in the world, Purdue ranked #16 overall and #1 in education among *Fast Company* magazine's prestigious **World's Most Innovative Companies**.[4]

Approved By The AHIMA Professional Certificate Approval Program (PCAP)

This program is approved by the AHIMA Professional Certificate Approval Program (PCAP). This designation acknowledges the coding program as having been evaluated by a peer-review process against a national minimum set of standards for entry-level coding professionals. This process allows academic institutions to be acknowledged as offering an AHIMA-approved coding certificate program.

Career and Networking Opportunities

Industry Outlook

- Employment of health information technologists and medical registrars is expected to grow much faster than average at 16% from 2023–2033 with approximately 3,400 openings projected yearly through the decade.[4]
- Employment of **medical secretaries** is projected to grow faster than the average in that time.[5]
- Demand for professionals with knowledge of health information technology will be fueled by the large aging population as well as widespread use of electronic health records (EHRs).[6]

Career Pathways and Outcomes[6]

Roles

- Medical records and health information technician
- Medical secretary

Settings

- Physicians' offices and clinics
- Hospitals
- Home health agencies and nursing homes
- Insurance and medical billing companies
- Medical group practices

Center for Career Advancement

Our team of Career Specialists helps connect students with job and networking opportunities and offers the following assistance:

- Career assessment/exploration
- Resume and cover letter review
- Interview preparation/mock interviews
- Portfolio development to showcase your skills
- Assistance in building an online presence
- Job search and networking support
- Virtual career fairs
- 24/7 online access to job openings and career development tools

> My students are looking for a career that they can start after a short, but valuable, education. The Medical Billing and Coding Certificate program prepares students with knowledge, technical skills, and work habits to pursue entry-level positions in the field."
>
> **Regina L. Kraus**
> **MSA, RHIT, CPHQ, Adjunct Faculty**[7]

Accredited by the Higher Learning Commission

Purdue Global is accredited by the Higher Learning Commission (HLC). The HLC (HLCommission.org) is an institutional accreditation agency recognized by the U.S. Department of Education.

Military Friendly

We offer reduced tuition rates for servicemembers, veterans, and spouses.

Contact an Admissions Advisor at 844-PURDUE-G or visit PurdueGlobal.edu.